



Minutes

Tadcaster & Villages Community Engagement Forum (Partnership Board)

Venue:	The Ark, 33 Kirkgate, Tadcaster LS24 9AQ.
Date:	Monday 24 July 2017
Time:	7pm
Present:	<u>District and County Councillors</u> Councillors Richard Sweeting (Chair), Keith Ellis (Vice-Chair) and Donald Mackay. <u>Co-opted members</u> Steve Cobb, Zoe Devine and Bea Rowntree.
Apologies:	Elizabeth Dixon, Councillor Chris Metcalfe, Councillor Richard Musgrave, Kirsty Perkins, Trevor Philips and Avis Thomas.
Officers present:	Chris Hailey-Norris (Development Officer, Selby District AVS), and Daniel Maguire (Democratic Services Officer, Selby District Council).
Others present:	David Gluck (CEO, Tadcaster & Rural Community Interest Company) (from minute number 22), and 7 individuals representing funding applicants (left after consideration of application).
Public:	0

15. DISCLOSURES OF INTEREST

There were no disclosures of interest.

16. MINUTES

The Partnership Board considered the minutes of the meeting held on 22 May 2017.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 22 May 2017.

17. CHAIR'S REMARKS

The Chair welcomed board members, officers and funding applicants. He noted that a successful Forum had been held on 10 July 2017, but that this would be considered later in the meeting.

18. BOARD MEMBERSHIP

There were no nominations for the vacancy for a co-opted member. The Democratic Services Officer advised that this would remain an agenda item for subsequent board meetings.

19. BUDGET UPDATE

It was noted that the current budget report had been published with the agenda and confirmed a remaining budget for the 2017/18 financial year of £46,070. There were no questions from the board.

RESOLVED:

To note the budget update.

20. FUNDING APPLICATIONS

20.1 Saxton-cum-Scarthingwell with Lead Parish Council

The application was for £2,675 towards the purchase of a new noticeboard for the Parish Council which would be situated in Saxton village.

The board was concerned that the application may have been contrary to the funding framework as the applicant was a Parish Council. The Democratic Services Officer confirmed that a Parish Council could not apply to the CEF for small grant funding, but that it could apply for the CEF to support a project.

The board felt that expenditure on a parish noticeboard should be met from the Council Tax precept available to the Parish Council, and agreed that a decision

on the application should be deferred while the Democratic Services Officer made specific enquires relating to:

- The financial position of the Saxton-cum-Scarthingwell with Lead Parish Council; and
- Why the Parish Council was not able to fund the project from its own funds and/or the Council Tax precept.

RESOLVED:

To defer a decision on the application from Saxton-cum-Scarthingwell with Lead Parish Council, pending further enquires being made by the Democratic Services Officer.

20.2 Church Fenton Community Shop

The application was for £1,000 towards various operating costs of the Church Fenton Community Shop including legal costs, licensing costs and stock. The applicant was present and was able to answer questions from the board. It was confirmed that a Limited Liability Company had been established to take over the running of a village store in Church Fenton, after the previous owners had been unable to secure a buyer for the business. It was explained that the community shop was operating with 80 volunteers and was open from 7am to 7pm on weekdays, 8am to 4pm on Saturdays and 8am to 12noon on Sundays. The applicant confirmed that the company had secured a lease on the premises until December 2017, but now needed to secure funding to purchase the premises outright.

In response to questions from the board, the applicant confirmed that there were currently a number of Directors and up to 200 members, and that the company was operating on a model of 'one member, one vote' regardless of the capital invested by each member. It was noted that the long-term aim was to convert to a Community Interest Company (CIC) or a co-operative model.

It was further confirmed that there was no agreement in place to purchase the premises from December 2017 when the current lease would expire.

The board confirmed that the application met the requirements of the funding framework, and it was proposed and seconded to approve the application.

The Democratic Services Officer advised that he would seek guidance from the council's Solicitor regarding the implications of awarding a grant to a Limited Liability Company and that he would report back to board members and the applicant.

RESOLVED:

To recommend that the grant for £1,000 to the Church Fenton Community Shop be approved as outlined in the application.

20.3 2434 (Church Fenton) Squadron Air Training Corps

The application was for £1,000 towards the purchase of a new minibus. The applicant was present and was able to answer questions from the board. It was noted that the Squadron currently had 28 young people participating and that the current minibus was no longer roadworthy. The applicant explained that their ability to travel to events and activities was being impaired and that this would have an effect on participation rates. It was confirmed that the total cost of the replacement minibus would be circa £19,000 and that the cadets had committed £12,300 from its own funds.

The board confirmed that the application met the requirements of the funding framework, and it was proposed and seconded to approve the application.

RESOLVED:

To recommend that the grant for £1,000 to the 2434 (Church Fenton) Squadron Air Training Corps be approved as outlined in the application.

20.4 St Johns Church, Kirkby Wharfe, Window Appeal

The application was for £1,000 towards a project to restore two windows at the St Johns Church in Kirkby Wharfe. The applicant was present and was able to answer questions from the board.

It was noted that one of the windows dated from circa 1420, and that both windows would require highly specialist renovation including stonework. The Board was informed that the total cost of the project was in the region of £38,000 and the applicant confirmed that church funds would cover £10,000 of this cost. In addition, it was explained that £9,000 had been raised through donations.

The board confirmed that the application met the requirements of the funding framework, and it was proposed and seconded to approve the application.

RESOLVED:

To recommend that the grant for £1,000 to the St Johns Church, Kirkby Wharfe, be approved as outlined in the application.

21. COMMUNITY DISCOVERY DAY

The Board considered the project brief prepared by the Development Officer, which outlined a proposal to commission a Community Discovery Day. It was noted that the project brief had been previously circulated to board members for comment in advance of the meeting.

The board was supportive of the project, but was concerned that holding the event on a weekday might exclude some members of the community from participating, such as children, young people and adults who worked on

weekdays. In response, the Chair advised that he had considered these concerns but to ensure the involvement of professional agencies and organisations, the event needed to be held on a weekday. However, he confirmed that, in order to maximise participation, the proposal would be revised so that the event would be held on Thursday 26 October (school half-term week) and would run from 2pm to 8pm so that people who worked during the daytime would be able to attend.

RESOLVED:

To approve the Community Discovery Day on Thursday 26 October 2017, as outlined in the project brief with a maximum expenditure of £968, subject to the event running from 2pm to 8pm.

22. IMPACT REPORTS / UPDATE ON GRANTS AWARDED

It was noted that an update report had been received from the Tadcaster & Rural Community Interest Company (CIC) in relation to the Business Forums and Enterprise Café project which was being funded by the CEF.

RESOLVED:

To note the update.

23. COMMUNITY DEVELOPMENT PLAN

The Development Officer presented an updated Community Development Plan (CDP), which had been published with the agenda. He confirmed that a number of organisations had supplied updates on their projects, all of which were included in the updated CDP.

RESOLVED:

To approve the revised Community Development Plan.

24. UPDATE FROM TADCASTER & RURAL COMMUNITY INTEREST COMPANY

An update from the Tadcaster & Rural Community Interest Company (CIC) had been circulated with the agenda, which updated the Board on the CIC's work. David Gluck (CEO, Tadcaster & Rural CIC) advised the Board that the transfer of Manor Farm from North Yorkshire County Council to the Tadcaster & Rural CIC was almost complete.

RESOLVED:

To note the update.

25. FEEDBACK FROM RECENT FORUM

It was noted that a Forum had been held on 10 July 2017 at the Riley Smith Hall, Tadcaster. The theme of the event had been 'A Future for Tadcaster' with speakers from the local community and the Tadcaster & Rural Community Interest Company. The board noted that there had been good attendance from the local community.

The Chair noted that he was concerned that the 'market place' of local service providers was not as effective as it could be, and he confirmed that at future forums the 'market place' would be replaced with a 20-minute open session at the start of the forum where the community could put questions to the various agencies and organisations.

26. FUTURE MEETINGS

The Chair advised that he had asked officers to arrange an additional public forum on Monday 4 September, which would be held at the Riley Smith Hall and would focus on the future of flooding in Tadcaster and the villages and in particular to reflect on the recently published report into the December 2015 flooding. He confirmed that speakers would be invited from North Yorkshire County Council, Selby District Council, Yorkshire Water and Environment Agency.

The board considered the impact of the additional forum on the calendar of meetings and noted that there would be three Tadcaster & Villages CEF meetings in September. The Chair advised that he did not want to cancel the forum in Bolton Percy on Monday 25 September and therefore, instead, he proposed to cancel the Partnership Board on Monday 11 September.

The board considered previous marketing activities for forums and agreed that the door-to-door distribution of a colour flyer was effective.

RESOLVED:

- (i) To arrange an additional forum on Monday 4 September at the Riley Smith Hall, Tadcaster, to focus on the future of flooding in Tadcaster and the surrounding villages;**
- (ii) To cancel the Partnership Board meeting scheduled for Monday 11 September 2017; and**
- (iii) To approve expenditure of not more than £450 for each forum to produce and distribute a flyer to households within the Tadcaster & Villages CEF area.**

The meeting closed at 7.56pm